

Job Description – Associate Pastor

June 2025



Contact Information:

Ted Johnson, Senior Pastor ted@owassobible.org

Basic Requirements

- Holding a Masters of Divinity degree (or equivalent)
- Meeting Elder Qualifications as outlined in 1 Tim 3 / Titus 1, and upon ordination, willing to function as such
- Personally agree to the theological positions represented in the Doctrinal Statement of Bible Church of Owasso, and the practical ministry positions taken in various Position Statements (see website).
- Minister in full submission to the church Constitution, written policies, and the decisions of the Elder Board, under the direct supervision of the Senior Pastor.

Position Description

This is an existing full-time open pastoral staff position, recently vacated by an associate pastor who desired to pursue full-time PhD studies. Our desire is for a man early in pastoral ministry with gifting and passion for vocational pastoral ministry and a desire to be mentored by fellow pastors and seasoned lay elders, while growing and being challenged in significant pastoral leadership. This position will function cooperatively with elders, deacons, and lay leaders at the Bible Church of Owasso to fulfill the biblical responsibilities of a New Testament elder within this local church.

Desired Abilities

- Able to publicly teach Scripture with clarity and practical application to all ages
- Able to create, organize, encourage, and develop a ministry team with clear vision and goals
- Able to communicate winsomely in leading others to follow Christ, both in word and example
- Able to function effectively within a pastoral team environment as a fellow servant-leader
- Having gifting and desire to potentially lead a future local church plant with a team sent out from BCO

Specific Roles

- Pastoral leadership, teaching, counseling within a BCO fellowship group of 40-100 members
- Preach during Sunday Worship (4-6x/yr) and teach / train during other large gatherings as called upon
- Pastoral oversight of several significant arms of BCO's ministry programs, including directing and discipling the lay leaders and members involved

General Roles

- Engage in personal ministry of discipleship and counseling individuals within the context of the ministries overseen, as well as in the church at large
- Proactively engage with other staff pastors by identifying, assessing, and resolving existing and potential ministry needs within the church at large according to the direction set by the Elder Board.
- Actively participate with the Senior Pastor in fulfillment of Sunday ministries, leadership meetings, special projects, local outreach, prayer, administration of ordinances, weddings, funerals, etc.

Church Overview

The Bible Church of Owasso is a growing and joy-filled non-denominational church in a suburban setting 10 minutes outside the Tulsa metro area. BCO began in 2007 as a purposeful church plant from a healthy church in Tulsa, and has successfully launched a local church plant in 2024 by sending out 160 initial members. BCO is church home to 400+ people of diverse backgrounds, ages, and spiritual maturity. We are an elder-led and congregationally-engaged church with a high view of Scripture and a growing obedience to Christ and love for one another. We recognize that our worship of Christ involves reaching into our community and around the world with gospel-saturated ministry and personally holy lives. More information can be found at www.owassobible.org.

*We exist to exalt Jesus Christ and expand His Kingdom,
as we boldly proclaim His Gospel, faithfully disciple His people, and gladly obey His Word.*